



## Newland House School

### Mobile Phone Policy

- Children in Year 6 and above may bring mobile phones into school with the agreement of their parents. We realise that for pupils, in particular, who travel home on their own, being in possession of a phone can be both useful and reassuring.
- All mobile phones must be placed in the lockable telephone cupboard (in Prep Reception) upon arrival and collected prior to departure at the end of the day.
- Pupils must not have their mobile phones with them in Wrap Around Care (WAC) or in any extracurricular activities.
- Pupils are not allowed to retrieve their phone from the locked cupboard until they are leaving the premises
- The school does not accept responsibility for loss or damage to mobile phones brought into school. Insurance is a matter for either the parents of the pupil or the pupil.
- Calls are not to be made by pupils on the school premises, nor should texts be sent.
- A pupil who is found to have possession of his/her phone in the school, having not handed it in, will receive a warning. A pupil who is found to have used their mobile phone during the school day will receive a lunchtime detention with their Head of Year.
- We would urge parents to make sure they are aware of their children's phone usage. This is especially pertinent if their phone has access to the internet (this is a facility that can be disabled).
- The above point refers particularly in this case to any incidents of bullying by text message, phone call or through the taking of photographs or video footage on a mobile phone or sexting. However, this also applies to cyber bullying on any social networking sites or through internet communication.
- The School reserves the right to take action on any incident of cyber bullying, even if the offence takes place outside the School, if it harms any member of our School community or brings the School into disrepute.
- Mobile phones will not be allowed on school trips. Please see Educational Visits policy for further information.